



Oakland Office
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Pre Measure Checklist April 2011

The Items listed below must be completed before your project can be successfully measured and processed. A delay in processing your order will result in a delay and reschedule of your installation.

- 1. Cabinets must be installed. This means they are in their permanent location, screwed to the wall and to each other. If your job has full height splash (up to the bottom of the upper cabinets), then all of the upper cabinets must be set. Note: Once the cabinets are measured or templated, they should not be moved or replaced. If they are moved for any reason, we ask that you call us back for a remeasure.
- 2. Cabinets need to be level within 1/8" over a 10' length. This is a universal industry standard.
- 3. If you are using existing cabinetry, the old tops including the sub-top and plywood must be completely removed. All appliances must be uninstalled. This means that sinks, cooktops and any other appliances need to be unhooked and set aside.
- 4. All sinks, cooktops, downdrafts and any other appliances that fit into the cabinetry must be on site, but not installed. Farm house type sinks are the one exception to this (see item 5). Paper templates, spec. pages and cut sheets are not sufficient. Faucets should be on site for inspection, but we usually drill the faucet hole as part of the installation. We want you to participate in the faucet hole layout. We will assist you in the faucet layout, but the final decision on matters of faucet layout are yours to make.
- 5. Farm style (apron) sinks must be installed before the measure. This is because the cabinetry itself must be cut away to receive the sink. Note: Farm sinks should be installed flush with the top of the cabinetry.
- 6. All details of the job must be finalized by the time the measurer leaves your job site or a delay in the installation date may occur. That is why we would like to have you there for the measure. Feel free to have your architect or designer present. The contractor's input is always helpful. But remember, if you cannot be at the measure, you have turned over an important decision making process to someone concerning a major purchase of yours. Every job we do has custom elements and judgment calls.
- 7. Any electrical outlets in the walls or cabinets near where the counter tops are going should be installed before the measure. This will allow us to ensure that the counter tops and splashes do not interfere with the outlets.